

DCP 388 Working Group - Meeting 14

26 June 2023 at 10:00

Location/ Web-Conference/Teleconference

Attendee	Company
Dave Wornell (DW)	WPD
Lee Stone (LS)	E.ON
Kyran Hanks(KH)	Waters Wye
Edda Dirks (ED)	SSEGen
Chris Barker (CB)	ENWL
Joe Boyle (JB)	SSEN
Giao Le (GL)	SSEN
Kara Burke (KB)	NPg
Chris Ong (CO)	UKPN
Mark Jones(MJ)	SSE
Marlon McDonald (MM)	Ofgem
Code administrator	
Andy Green [AG] (Technical Secretariat)	ElectraLink
John Lawton (JL) Chair	ElectraLink
Apologies	

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference
- 1.2 The actions from this Working Group have been captured in an action log. The action log can be found at **appendix 1**.
- 1.3 Action 13/01 was closed as the secretariat had provided the Working Group with the draft legal text.
- 1.4 Action 13/02 was closed as the secretariat had provided the Working Group with the draft consultation document.
- 1.5 Action 13/03 was closed as DW had provided some text to explain how the Calculation Template for Mixed Demand Sites could be used.

2. Purpose of the Meeting / Timeline for Delivery

- 2.1 The Chair explain that the purpose of the Working Group was to sign off the legal text and the customer certificate form and review the consultation document.

3. Legal Text and Customer Certification Form review

- 3.1 The Chair began to walk the Working Group through the latest version of the legal text that had been shared. The Legal text can be found in **Attachment 1- DCP 388 Legal Text Version 8.0**
- 3.2 It was believed by the Working Group that only schedule 32 required updating for this change.
- 3.3 There were no additional comments on the legal text from the Working Group. It was noted that the text was agreed at the last meeting and that all Working Group members were comfortable.
- 3.4 There were also no comments on the customer Certification Form asides as removing a highlight on the ‘Type of Metering Installed’.
- 3.5 It was again noted that this form was reviewed in the last meeting, and this was a final pass. The Working Group agreed that they believed the customer certification form was fit for purpose.

4. Review Consultation Document

- 4.1 It was noted that the terminology would need to remain consistent throughout the document and there were areas where this was not the case. An example was Final and Non-Final Demand being capitalised in some areas and not others. The same was highlighted for the customer certification form as there were areas of the document where it was to referred to under different titles.
- 4.2 A slight addition was made to the how section for existing customers to add clarity that the annual review process was in line with the existing process in schedule 32.
- 4.3 There were no additional comments to section 1. Sections 2 and 3 also had no additional comments from the Working Group.

- 4.4 The Working Group walked through section 4 which gave detail of the responses to the first consultation. It was noted within some of the conclusions, there were some typos in the consultation response document, so an action was agreed by the secretariat to correct the typos in the conclusions section to the response document.
- 4.5 It was noted that the second consultation needed to be updated with the Working Group conclusions to a number of the points raised from the first consultation. The first area was where respondents had raised that the intent and principles of DCP 388 were not clear, as they appeared to be inconsistent with CMP 363/364.
- 4.6 It was noted that whilst there were inconsistencies between DCP 388 and CMP 363/364, the principles remained the same and this needed to be clarified.
- 4.7 LS took an action to provide clarity on the intent and principle of the change by indicating what is consistent and what is not on metering and data provision and to explain the existing differences between DCUSA and CUSC i.e., the use of capacity and consumption within the DCUSA and just consumption within the CUSC.
- 4.8 It was noted as this change was now requiring the customer to provide their metering data alongside the customer certification form, no new BSC MOD was needed to require access to such data.
- 4.9 It was agreed to move the first 2 consultation questions to the second consultation to higher in the document, so they sat directly under the text for existing customers and new customers as these are the areas the questions related to.
- 4.10 It was also noted that some additional leading text into question 1 was required to explain that for existing customers the process would be to utilise the customer certification form and data from operational metering to determine the Final and Non-Final Demand elements.
- 4.11 It was agreed to move questions 4 and 5 to sit directly below the explanation of the customer certification form as these questions related directly to this part of the process.
- 4.12 The Working Group reviewed the text for the Calculation Template for Mixed Demand Sites provided by DW. It was noted that the calculator could only be used for capacity and that this was correct as it was only capacity sites that required a calculation.
- 4.13 Some cosmetic changes were made to the Calculation Template for Mixed Demand Sites section which didn't alter the intent/purpose of the original drafting.
- 4.14 It was unclear whether the customer certification form was included within the first consultation, so the secretariat took an action to check this and amend the text stating that the declaration within the customer certification form was updated if the form wasn't issued with the first consultation.
- 4.15 There were no comments to sections 5,6 and 7. It was noted that the REC would need to be unticked in section 8 as it wasn't impacted by this DCP.
- 4.16 The text giving the Working Groups rationale for the implementation date was amended to state that whilst the implementation date of April 2024 was sensible, as it would be at the start of a new charging year, there were other options available i.e., 5 working days post Authority approval or at the next DCUSA release.

5. Next Steps

- 5.1 The Working Group agreed to meet again on 13 July 2023 at 10:00am to finalise the consultation document before issuing to parties.
- 5.2 It was agreed that the secretariat would update the consultation document and share it with the Working Group prior to the next meeting on 13 July 2023.

6. Next Meeting – 13 July 2023

- 6.1 The next Working Group to be held on 13 July 2023 at 10:00am.

Appendix 1 – Actions Log

New and Open Actions

Action Ref.	Action	Owner	Update
14/01	The secretariat to sense check the use of capitalised words and also make the document consistent in regards to the customer certification form.	Secretariat	New action
14/02	The secretariat to review the 1 st consultation response document and correct any typos.	Secretariat	New action
14/03	Lee Stone to provide some wording to provide clarity on the intent and principle of the change, specifically in regards to the differences between the CUSC and DCUSA	Lee Stone	New action
14/04	The secretariat to check if the customer certification document was issued with the first consultation and if not, remove any text that insinuates this form was issued with the first consultation.	Secretariat	New action

Closed Actions

Action Ref.			Update
10/01	Secretariat to remove Section A from the certification document and put section B into tabular form.	Secretariat	Closed.
10/02	Working Group to consider how to best treat new connection sites.	Working Group	Closed
11/01	The Secretariat to circulate the updated Customer Self-Certification Document to the Working Group post-meeting.	Secretariat	Closed

11/02	The Secretariat to circulate the updated draft legal text to the Working Group post-meeting.	Secretariat	Closed.
12/01	The secretariat to update the legal text and share with the Working Group before the next meeting.	Secretariat	Closed
12/02	The secretariat to update the draft consultation document and share with the Working Group before the next meeting.	Secretariat	Closed
13/01	The secretariat to update the legal text and share with the Working Group before the next meeting.	Secretariat	Closed
13/02	The secretariat to update the draft consultation document and share with the Working Group before the next meeting.	Secretariat	Closed
13/03	Dave Wornell to provide some text explaining the Calculation Template for Mixed Non-Final Demand sites so this can be used in the consultation document	Dave Wornell	Closed